

Public Document Pack

Notice of Meeting

Disability and Inclusion Forum

Angela Clark (Chair), Lisa Hughes (MS Society) (Vice-Chair), Steve Samson (Age UK), Sharon Bunce, Sharon Carrigan, Tim Clare, Peter Haley, Dominic Manley (MS Society), Robin Pemberton, Habibah Tariq and Jatinder Singh Rakhra (Leisure Focus), and Councillors Helen Price and Catherine Del Campo.

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Monday 11 September 2023 11.00 am

Council Chamber, Town Hall, Maidenhead & on [RBWM YouTube](#)

The following papers have been added to the meeting's agenda as they were not available for publication when the notice of meeting was issued, 5 working days prior to the meeting date.

Supplement

Item	Description	Page
5	RBWM Engagement Framework To receive information from Ellen McManus-Fry, Equalities and Community Engagement Officer on the new RBWM Engagement Framework being developed.	3 - 8

By attending this meeting, participants are consenting to the audio & visual recording being permitted and acknowledge that this shall remain accessible in the public domain permanently.

Please contact Democratic Services, Democratic.Services@RBWM.gov.uk, with any special requests that you may have when attending this meeting.



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RBWM Engagement Framework

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**Disability & Inclusion Forum
September 2023**

Aim of the Engagement Framework

To strengthen the Council's approach to engagement and consultation and embed engagement more firmly within our decision-making process

Objectives:

- Improve confidence and skills in engagement/consultation across the council
- Greater coordination of resources and activities across the council
- Better, more efficient use of internal resources and insights



How has the Framework been developed?

- Lead by Equalities and Engagement Officer in collaboration with Jesal Dhokia (Transformation and Communities), David Wiles (Communications) and Becky Hatch
- Additional input from other colleagues in the Engagement Officer group meetings and from Cllr Moriarty, Consultation Champion.
- Other resources including Local Government Association engagement guide, 'New Conversations 2.0'; Kirklees Council 'Involve' toolkits



Engagement Framework

- Covers basic concepts, principles of good engagement and examples of best practice, including RBWM case studies
- Engagement Toolkit:
 - Step by step guide through designing and undertaking engagement activity
 - Intended to be used for range of contexts and engagement purposes
 - Uses questions as prompts, not prescriptive



Consultation Guidance

Aims:

- To improve consistency and quality of public consultations
- To ensure that public consultations are only done when they are the most appropriate form of engagement
- Standardise the demographic questions used in surveys
- Strengthen the guidance and advice around analysing and publicly reporting on consultation feedback



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